JOB DESCRIPTION

POST: Community Protection Officer POST NO: ET301- ET304

DIVISION: Community Services – Public Protection & Enforcement

SCALE: F/G (PLUS 14% SHIFT ALLOWANCE)

ANY SPECIAL CONDITIONS:

- Average 37 hours per week to include rostered evenings, weekends and Bank Holidays including early starts and late finishes (This is a 365 day service).
- Driving Licence essential as this position requires the postholder to drive vehicles as part of their duties.
- Required to wear a corporate uniform.
- Capable of patrolling on foot on different surfaces.
- Required to work outside in all weather conditions.
- Lone working will be required.
- Acceptance that this role involves a level of risk that needs to be managed by formal risk assessments and dynamic risk assessments at all time.
- There are 4 training days to be attended each year and notice will be given of such days and all staff are required to attend and an alternative day off will be given.
- The rota may be varied from time to time to meet the needs of the service after consultation with the staff concerned.
- The post holder will be required to undertake a standard DBS check (Disclosure and Barring Scheme) and be successfully accepted the Sussex Police accreditation scheme.
- The post holder will be required to use a body worn video camera in line with the Councils policies.

RESPONSIBLE TO: Senior Community Protection Officer

RESPONSIBLE FOR (POSTS): None

MAIN PURPOSE OF POST:

- To make Crawley a safer, cleaner, and well-maintained town.
- To reduce the fear of crime and give the public reassurance by carrying out proactive and reactive patrols of key locations and taking action to detect, deter or enforce against public-space anti-social behaviour.
- To lead the council's response to enviro-crime issues such as littering, fly-tipping, duty of care for residential and commercial premises.
- To support the delivery of the council's problem-solving approaches with a view to reducing and prevention of crime, disorder and environmental issues across the borough.

SPECIFIC DUTIES OF POST:

- a) To undertake reactive and proactive patrols of the borough's car parks, streets, playing fields, parks, playgrounds, open spaces with the primary role of carrying out targeted enforcement and investigative activities to address public-space anti-social behaviour, nuisance, and environmental crimes.
- b) To proactively engage with individuals engaged in anti-social behaviour being committed in the borough's car parks, streets, playing fields, parks, playgrounds, open spaces including individuals and groups were deemed safe and appropriate to do so.
- c) Undertake operational duties exercising the use of a range of criminal enforcement powers and by using Community Safety Accreditation Scheme (CSAS) powers.