

# Crawley Borough Local Plan Review PAS Toolkit Part 3 Local Plan Process

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance

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						Plan Review has subsequently progressed in accordance with the published Local Development Scheme.  <a href="#">Local Development Scheme   Crawley GOV</a>
3.	L	Have you prepared to review your Statement of Community Involvement and complete the review within 5 years of the date of adoption of the current Statement of Community Involvement?	P&CPA Section 18 and 19(3)  T&CP Regulation 10A	Y	<ul style="list-style-type: none"> <li>• Local Development Scheme</li> <li>• Statement of Community Involvement</li> </ul>	The Statement of Community Involvement was updated in June 2020. It has been reviewed ahead of each stage of Publication consultation to ensure it remains fit for purpose.  <a href="#">Statement of Community Involvement   Crawley GOV</a>
4.	PM	Have you checked your scheme of delegation and engaged with the relevant person(s) who will make				

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16.	L	Have you prepared a Scoping Report for the development of your Sustainability Appraisal to inform the update of your plan policies? Have you included a proposed framework for testing local plan policies update options and alternatives using the baseline information and an identified set of sustainability objectives? Have you incorporated the requirements of the Strategic Environmental Assessment?	<p>P&amp;CPA Section 19 and Section 39</p> <p>The Environmental Assessment of Plans and Programmes Regulations 2004 (as amended)</p> <p>The European Directive 2001/42/EC</p> <p>NPPF Para 32</p>	Y	<ul style="list-style-type: none"> <li>• Local Development Scheme</li> <li>• Sustainability Appraisal Scoping document</li> <li>• Sustainability Appraisal report</li> </ul>	<p>The SA/SEA Scoping report was published alongside the Local Plan Early Engagement consultation.</p> <p>This was built upon to develop the Regulation 19 consultation SA/SEA.</p> <p><a href="#">PUB353178.pdf (crawley.gov.uk)</a></p> <p><a href="#">3. Sustainability Appraisal SA.SEA Report May 2023.pdf (crawley.gov.uk)</a></p>
17.	L	Have you consulted the statutory environment consultation bodies, and other interested parties, on the scope and level of detail of the environmental information to be included in the Sustainability Appraisal report?	<p>The Environmental Assessment of Plans and Programmes Regulations 2004 (as amended)</p>	Y	<ul style="list-style-type: none"> <li>• Statement of Community Involvement</li> <li>• Sustainability</li> </ul>	



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					any responses from, the bodies	<a href="https://crawley.gov.uk/sites/default/files/2021-01/Appendix_4_Initial_publication_representations.pdf">https://crawley.gov.uk/sites/default/files/2021-01/Appendix_4_Initial_publication_representations.pdf</a>  <a href="https://crawley.gov.uk/sites/default/files/2023-03/Consultation%20Statement%20Appendix%206%20-%20Additional%20Consultation%20Representations.pdf">https://crawley.gov.uk/sites/default/files/2023-03/Consultation%20Statement%20Appendix%206%20-%20Additional%20Consultation%20Representations.pdf</a>  Appendix 8: Further Publication Consultation Representations





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[e%20Accommodation%20Needs%20Assessment%20draft%20May%202023.pdf](#)

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23.	L	Have you developed a clear and robust framework that will allow you to consistently monitor the implementation and impact of the policies in the plan and to enable a review to be triggered where necessary?	P&CPA Section 13 and Section 35  T&CPA Regulation 34  The Environmental Assessment of Plans and Programmes Regulations 2004 (as amended)  NPPF Para 31, 33, 76, 122	Y	<ul style="list-style-type: none"> <li>• Sustainability Appraisal</li> <li>• Authority Monitoring Report</li> <li>• Reports or documents setting out the appraisal and monitoring framework</li> </ul>	<p>The Local Plan Review has been influenced by the continual monitoring of the implementation of the adopted Local Plan. It is supported by a Monitoring and Implementation Framework.</p> <p>Paragraphs 1.34-1.37 of the Submission Local Plan (May 2023) set out the Local Plan review triggers.</p> <p><a href="#">3. Sustainability Appraisal SA.SEA Report May 2023.pdf (crawley.gov.uk)</a></p> <p><a href="#">Authority's monitoring report   Crawley GOV</a></p> <p><a href="#">Monitoring and implementation (crawley.gov.uk)</a></p>
24.	L	Have you undertaken a Habitats Regulations Screening Assessment to determine whether the update to the local plan is likely to have a significant effect on a European site or a European offshore site (either alone or in combination with other plans or projects)?	The Conservation of Habitats and Species Regulations 2017 (as amended)  The European Directive 92/43/EEC		<ul style="list-style-type: none"> <li>• Habitats Regulations Assessment screening report</li> <li>• Habitats Regulations Assessment</li> </ul>	<p>A Habitats Regulations Assessment Report including Appropriate Assessment has been undertaken and published. The HRA has been consulted on at every stage of formal public consultation.</p> <p><a href="#">PUB353179.pdf (crawley.gov.uk)</a></p> <p>2019 Early Engagement Scoping Report</p> <p><a href="https://crawley.gov.uk/sites/default/files/2021-02/Habitats%20Regulations%20Assessment%20of%20Crawley%20Local%20Plan%20January%202020.pdf">https://crawley.gov.uk/sites/default/files/2021-02/Habitats%20Regulations%20Assessment%20of%20Crawley%20Local%20Plan%20January%202020.pdf</a></p> <p>2020 Initial Publication Screening Report</p>









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		If yes, have you prepared a submission policies map?			policies map is not required	Plans. It will also be provided in an interactive format similar to that of the adopted Local Plan. Within the Local Plan, each relevant policy is supported by an extract of the Local Plan Map, showing the allocations or designations relating to that policy. <a href="https://crawley.gov.uk/sites/default/files/2023-05/2.%20Local%20Plan%20Map%20A0%20January%202023%20%28low%20res%20v2%29.pdf">https://crawley.gov.uk/sites/default/files/2023-05/2.%20Local%20Plan%20Map%20A0%20January%202023%20%28low%20res%20v2%29.pdf</a>
31.	L	Is the local plan policies update consistent with any other adopted Local Plan Documents for the area?	T&CPA Regulation 8(3) and (4)	Y	• Local Plan and relevant background papers	<a href="https://www.westsussex.gov.uk/development-planning/local-plans/joint-minerals-local-plan">Joint Minerals Local Plan (westsussex.gov.uk)</a>  <a href="https://www.westsussex.gov.uk/development-planning/local-plans/waste-local-plan">Waste Local Plan (westsussex.gov.uk)</a>
32.	L	Is the local plan policies update intended to supersede any adopted development plan policies, does it state that fact and identify the superseded policies?	T&CPA Regulation 8(5)	Y	• Local Plan	Supersedes whole adopted Local Plan  <a href="#">CRAWLEY 2029</a> (Adopted Local Plan 2015 t 2030)  <a href="#">1. Submission Crawley Borough Local Plan 2024-2040 May 2023.pdf</a> (paragraphs 1.1 t 1.3)

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					background papers	
Stage D: Consulting and engaging on the policies update						
34.	PM	Have you obtained the relevant authority permissions to publish the first draft / options for public consultation?		Y	<ul style="list-style-type: none"> <li>Any relevant authority reports to Cabinet / Committee</li> </ul>	<p>constitution and scheme of delegation. The initial early engagement stage of consultation was agreed with Cabinet Member, as set out in Appendix 2 of the LDS.</p> <p>The three Publication Stages of Regulation 19 consultation were carried out following the Local Plan being considered by Overview and Scrutiny Committee, Cabinet and Full Council, with all reports considered internally through the Local Plan Review process. In addition, the Local Plan has been considered internally through the Local Plan Review process.</p> <p><a href="#">Local Development Scheme   Crawley GOV</a> (Appendix 2 delegated to Head of Service, in consultation with Cabinet Member)</p>
35.	L	Have you notified the following bodies or persons that you are preparing a local plan policies update and invited them to make representations on what the plan should contain?	P&CPA Section 20 and Section 33A	Y	<ul style="list-style-type: none"> <li>Duty to Cooperate Statement(s) of Common Ground / Duty to Cooperate Statements</li> </ul>	The Duty to Cooperate Statement has been prepared, published and updated at each stage of the Local Plan programme, records the progress made throughout the Local Plan Review process (since

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			2017 (as amended)  The European Directive 2001/42/EC  The European Directive 92/43/EEC  NPPF Para 32		• Consultation Statement	
Stage E: Developing the submission version of the policies update						

39. PM Taking account of the consultation have you considered whether there is a need for further evidence and / or evidence to be updated to support the policy options set out in your plan? P&CPA Section 13 and 3 206.21

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						<a href="https://crawley.gov.uk/sites/default/files/2023-05/Duty%20to%20Cooperate%20Statement%20May%202023%20%28low%20res%29.pdf">https://crawley.gov.uk/sites/default/files/2023-05/Duty%20to%20Cooperate%20Statement%20May%202023%20%28low%20res%29.pdf</a>  <a href="#">Local Plan Review evidence base overview   Crawley GOV</a>  <a href="#">Authority's monitoring report   Crawley GOV</a>
41.	L	Have you prepared the Sustainability Appraisal report on any revised draft of the local plan policies update? Is it clear how the sustainability appraisal has influenced the plan?	P&CPA Section19(5)  Regulation 12 of the Environmental Assessment of Plans and Programmes Regulations 2004 No 1633	Y	• Sustainability Appraisal	The SA/SEA has been prepared and published alongside the Local Plan at every stage of the public consultations. The relationship between the Local Plan and the SA/SEA is set out in paragraphs 1.20 to 1.23 of the Local Plan and in Appendix A, and in the SA/SEA document.  <a href="https://crawley.gov.uk/sites/default/files/documents/PUB353178.pdf">https://crawley.gov.uk/sites/default/files/documents/PUB353178.pdf</a> 2019 Early Engagement SA/SEA Scoping  <a href="https://crawley.gov.uk/sites/default/files/documents/PUB354561.pdf">https://crawley.gov.uk/sites/default/files/documents/PUB354561.pdf</a> 2020 Initial Publication SA/SEA Report  <a href="https://crawley.gov.uk/sites/default/files/2021-01/Draft%20Sustainability%20Appraisal%20January%202021.pdf">https://crawley.gov.uk/sites/default/files/2021-01/Draft%20Sustainability%20Appraisal%20January%202021.pdf</a> 2021 Additional Publication SA/SEA Report  <a href="https://crawley.gov.uk/sites/default/files/2023-05/3.%20Sustainability%20Appraisal%20SA_SEA%20Report%20May%202023.pdf">https://crawley.gov.uk/sites/default/files/2023-05/3.%20Sustainability%20Appraisal%20SA_SEA%20Report%20May%202023.pdf</a> 2023 Further Publication SA/SEA Report

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44.	L	Have you taken account of all of the representations received from all person(s) in response to the consultation(s) in Stage D? Have you recorded how the main issues have/will be addressed in your draft consultation statement?	T&CPA Regulation 17, 18 and 22	Y	<ul style="list-style-type: none"> <li>• Duty to Cooperate Statement(s) of Common Ground / Duty to Cooperate Statements</li> <li>• Consultation Statement</li> <li>• Local Plan</li> <li>• Relevant correspondence</li> </ul>	<p><a href="https://crawley.gov.uk/sites/default/files/2023-05/3.%20Sustainability%20Appraisal%20SA_SEA%20Report%20May%202023.pdf">https://crawley.gov.uk/sites/default/files/2023-05/3.%20Sustainability%20Appraisal%20SA_SEA%20Report%20May%202023.pdf</a> 2023 Further Publication SA/SEA Report (combined SA/SEA/EIA/HIA)</p> <p>The Consultation Statement confirms how representations received in the early engagement stage of the Local Plan preparations were taken into account.</p> <p>The Duty to Cooperate Statement details how Strategic issues raised by prescribed bodies and other partner organisations have influenced the Local Plan preparation.</p> <p>dZ }µv ]o[• š}%o] %o %o CE• Æ%o o ]v Z}.</p> <p>evolved due to evidence and feedback through the consultations.</p> <p><a href="https://crawley.gov.uk/sites/default/files/2023-05/5.%20Consultation%20Statement%20May%202023.pdf">https://crawley.gov.uk/sites/default/files/2023-05/5.%20Consultation%20Statement%20May%202023.pdf</a> (Section 2)</p> <p><a href="https://crawley.gov.uk/sites/default/files/2021-01/Appendix_2_Early_engagement_representations_0.pdf">https://crawley.gov.uk/sites/default/files/2021-01/Appendix_2_Early_engagement_representations_0.pdf</a></p>

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Getting ready for submission to PINS						

53. PM Get ready for submission and examination, this might mean starting the process of appointing a



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		<ul style="list-style-type: none"><li>• details of where and when they can be inspected</li></ul>				



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